

# Apply to Rent an Evenbrook Property - Subject to Contract - Page 1 of 2

**Important - please check with us that you are eligible to apply before completing this form. Once completed scan the form & your passport photo page & send to [crm@evenbrook.co.uk](mailto:crm@evenbrook.co.uk). If your application passes this stage of our process, we will contact you to scan & send bank statements & payslips for the last 3 months. We will verify original documents before signing any contract. We take your privacy seriously. Please ask for our Privacy Notice.**

To apply you need evidence that you have the Right to Rent in the UK and that you have sufficient regular income to pay all of your living costs. Bank statements and payslips for the last 3 months are required. Evenbrook properties are non-smoking and pets are not accepted. Joint applicants are liable to pay the total rent for the property if other joint applicants don't pay. Please complete form in black ink & capital letters

Email: <a href="mailto:crm@evenbrook.co.uk">crm@evenbrook.co.uk</a> Evenbrook Hamstead Hall 142 Friary Road Birmingham, B20 1AP Tel. 0121 500 1771	Property ref Rent (inc) pcm £ Contract start Contract term Specials Evenbrook will complete this box	 <p><b>Evenbrook™</b> Lets: Live life better</p>
We collect personal data to assess your application.		

<b>Part 1 - About You</b>		First Name(s)
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Do you have a UK/EU Passport?	Yes <input type="checkbox"/> No <input type="checkbox"/>	↑ Please put your title here	Last Name
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If no, which country issued your passport?	Any other names used
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What is your Date of Birth?	Are you:	Single <input type="checkbox"/>	Divorced <input type="checkbox"/>	Separated <input type="checkbox"/>	Married/Civil Partner <input type="checkbox"/>	Widowed <input type="checkbox"/>
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National Insurance number?	How many children do you have?	What are their ages?
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What is your phone number?	What is your email?
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What is Your Current Address	Postcode
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Is your home:	Privately rented? <input type="checkbox"/>	Rented from a Housing Association or Council? <input type="checkbox"/>	Your parents' home or a family members' home? <input type="checkbox"/>	Owned by you? <input type="checkbox"/>	Other <input type="checkbox"/>
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When did you move in ? mm/yy	Postcode	Postcode	If less than 3 years , please give previous addresses Period at this address From: <input type="text"/> To: <input type="text"/> Period at this address From: <input type="text"/> To: <input type="text"/>
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Have you rented a property from Evenbrook before?	Yes / No	(If yes, please give details in Part 6 on page 2)
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Do you smoke?	Yes / No	(If yes, please give details in Part 6 on page 2)
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Do you have any pets?	Yes / No	(If yes, please give details in Part 6 on page 2)
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Do you have CCJ/Court/Bankruptcy Orders?	Yes / No	(If yes, please give details in Part 6 on page 2)
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Have you ever been refused/declined for a tenancy?	Yes / No	(If yes, please give details in Part 6 on page 2)
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Your Personal Data is used for our business purpose of you applying for and maintaining a property tenancy with us.

## Part 2 - About Your Income

We ask about your income so that we can assess your application

What is the name of your employer?	Contact name at employer?
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Employer's address?	Postcode
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Employer Tel No	Employer email
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Your job title	Are you	Employed full-time permanent <input type="checkbox"/>	Employed part-time <input type="checkbox"/>	Self-employed <input type="checkbox"/>	Retired <input type="checkbox"/>	Agency/zero-hours <input type="checkbox"/>	Unemployed <input type="checkbox"/>	Other <input type="checkbox"/>
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When did your employment start?	What is your income for a year before taxes are taken off? £	Is employment changing soon?	Yes / No
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<b>Part 3 - If Self-Employed only</b>		<b>Please authorise your accountant to provide a reference if we ask</b>	
Accountant Name	<input type="text"/>	Tel. No.	<input type="text"/>
Practice Name	<input type="text"/>	Fax. No.	<input type="text"/>
Address	<input type="text"/>		
	Postcode	Email Add.	<input type="text"/>

<b>Part 4 -Your Landlord/letting agent info</b>		<i>We may ask your landlord/agent for information to assess your application</i>	
Landlords/Letting Agent's name	<input type="text"/>	Rent paid pcm	£ <input type="text"/>
Address	<input type="text"/>		Postcode <input type="text"/>
Telephone No.	<input type="text"/>	Email ad	<input type="text"/>
Fax. No.	<input type="text"/>	Dates of Residency	From <input type="text"/> To <input type="text"/>

<b>Part 5 - Your bank or building society details</b>		<i>We ask for this information to help verify financial information</i>	
Name of Bank/Building Soc.	<input type="text"/>	Tel. No.	<input type="text"/>
Branch address	<input type="text"/>		Postcode <input type="text"/>
Account No.	<input type="text"/>	Sort Code	<input type="text"/> -- <input type="text"/>
Debit Card Held?	<input type="text"/> Yes / No	How long with Bank?	<input type="text"/> years <input type="text"/> months

<b>Part 6 - Other - list any CCJs/CVA/bankruptcy inc dates &amp; amounts &amp; other information (we need this to assess your application)</b>			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			

<b>Part 7</b>	<b>Re Government Right to rent - details of anyone 18 or over who would be living with you in the property</b>		
Name <i>We need to</i>	<input type="text"/>	Date of birth	<input type="text"/>
relationship	<input type="text"/>		
Name <i>comply with</i>	<input type="text"/>	Date of birth	<input type="text"/>
relationship	<input type="text"/>		
Name <i>the law</i>	<input type="text"/>	Date of birth	<input type="text"/>
relationship	<input type="text"/>		

<b>Part 8</b>	<b>Your Declaration and consents</b>	<b>** For Privacy Notice see evenbrook.co.uk or email data@evenbrook.co.uk</b>
<p>I understand and give specific consent that in connection with this application to rent a property from Evenbrook* that Evenbrook may carry out a credit referencing search on me with Experian or a similar agency, may contact my employer and/or accountant to confirm the information that I have provided and may contact my landlord and/or letting agent to obtain a reference concerning my conduct as a tenant but that Evenbrook shall be under no obligation to do any of these. Any information obtained from me or in connection with this application is to be treated as private and confidential and processed subject to the provisions of the Data Protection Act 2017 and the GDPR in accordance with the Evenbrook Privacy Notice**.</p>		
<b>Your signature</b>	<input type="text"/>	
	<b>Date</b>	

Please	<input type="checkbox"/>	<b>Photo ID - Passport/visa/BRP card (or Drivers Licence and Birth certificate)</b>
Check	<input type="checkbox"/>	<b>Your last 3 months Bank statements</b>
and	<input type="checkbox"/>	<b>Your last 3 months Salary slips</b>
Tick	<input type="checkbox"/>	<b>Any other relevant information</b>

\*\*"Evenbrook" \* means Evenbrook Group Limited and subsidiaries including Greater Midlands Housing Company Limited and Evenbrook Properties 2 Limited